

WELCOME TO ONE SKY FAMILY MEDICINE

6300 9th Ave NE, Suite #300, Seattle, WA 98115 Phone (206) 363-5555 Fax (206) 363-5533

Welcome to One Sky Family Medicine! Thank you for choosing our clinic to provide your health care. We consider it both an honor and a privilege to be of service to you and look forward to a long and mutually satisfying relationship. We have prepared this information package for you and hope you will find it helpful.

FORMS TO FILL OUT BEFORE YOUR APPOINTMENT: Please consider filling out the following forms before you come to your first appointment. **Completing the forms in advance of your appointment will facilitate the processing time required for your first appointment and allow you and your provider to optimize your time together.**

- Patient Registration Form
- Health history form. Choose the Adult Health History Form for people age 18 or older, the Pediatric Health History Form for children age 1-17 and the Infant Health History Form for babies under the age of 1.
- Acknowledgement of Receipt of Notice of Privacy Practices (Notice of Privacy Practices is posted on our website and available in the clinic waiting room)
- Cancellation Policy

INSURANCE BILLING: As a courtesy to our patients, we are able to file your claim for our services with your insurance carrier. If this is a service you would like us to perform for you, please bring your insurance card with you to your first appointment so that we can make a copy of it; we cannot file your claim without it. Also, **we strongly encourage you to contact your insurance company prior to your appointment to confirm that the provider you have chosen is a provider on your plan and that you understand your benefits.** It is our goal to keep insurance and billing difficulties to an absolute minimum in our continuing effort to maximize service to you.

CANCELLATIONS. We do understand that there may be extenuating circumstances; however, we request that any cancellations of your appointment be made 24 hours in advance. Please refer to the Cancellation Policy link on our website or to the Cancellation Policy page of the new patient forms which you will need to sign and bring with you to your first appointment.

Should you require any additional information before your appointment, or if we can be of help to you in any way, please do not hesitate to contact us, we will be glad to assist you in any way possible. Until then, we look forward to seeing you and to developing a healing partnership with you!

Sincerely,
The Practitioners and Team members at One Sky Family Medicine